

# Registration Information

Please use one of the following registration methods to avoid duplication:

- On-line via the PASBO web site, [www.pasbo.org](http://www.pasbo.org)
- Fax registration form to PASBO at (717) 540-1796
- Mail registration form with payment to PASBO, P.O. Box 6993, Harrisburg, PA 17112-0993
- Call registration into the PASBO office at (717) 540-9551

## DEADLINES:

**Early Bird/Online Discount** – register **AND** pay online **21 days prior to the workshop and receive a 5% discount on your registration.**

**Registration Deadline** – register by September 21 to ensure your materials and name badge will be waiting for you onsite.

**Walk-ins** – will be accepted on a space available basis at an additional fee of \$20 per registrant.

## WORKSHOP COUPONS:

Three coupons can be redeemed as payment for the conference. For information and a coupon order form, go to <http://www.pasbo.org/couponorderform.pdf>. Coupons cannot be used on half-price registrations.

## CANCELLATIONS, SUBSTITUTIONS AND TRANSFERS:

A \$20 service fee will be retained for each cancellation. No refunds will be made for cancellations received in the PASBO office within five business days of the workshop date. You may transfer to another workshop; an additional \$20 service charge will apply. Once the transfer has been made, workshop registration cannot be cancelled without forfeiting the entire workshop registration fee. Substitutions can be made at any time if the substitute is employed within the same school entity of the original workshop registrant. Member and non-member rates still apply.

**Attendance Records:** Workshop transcripts for PASBO members can be downloaded from the PASBO web site at [www.pasbo.org](http://www.pasbo.org) under the Workshop Series category.

**Certificates of Attendance for CPA's** will be presented at the CONCLUSION of CPE-designated workshops as proof of attendance in accordance with the State Board of Accountancy Regulations.

## PASBO ECONOMIC STIMULUS INCENTIVES

### Registration Price Reduced!

We know the budget is challenging! PASBO has tightened our belts as well and has REDUCED the price to attend this year's conference making this great event an even better investment.

### Buy One, Get One Half Price

Register one person for the full two-day conference and get a second two-day registration for another person from your LEA for half price. You must provide the special discount code at the time you register the second person to get the 50% discount. For more details, go to <http://www.pasbo.org/Two-DayConferenceIncentiveDetails.pdf>

### Prepaid Coupons

School entities can purchase a book of coupons and use them for any individual from your LEA, including non-members. For details and an order form, go to: <http://www.pasbo.org/couponorderform.pdf>

## LODGING/DIRECTIONS

A room block has been reserved at the Holiday Inn Harrisburg/Hershey until September 12, 2011. Room rates are Single or Double \$118; plus sales and occupancy taxes. To make a reservation, call 717-469-0661 and mention the PASBO Facilities Conference. For directions, go to [http://www.pasbo.org/wkshp\\_directions.asp](http://www.pasbo.org/wkshp_directions.asp)

## CREDITS

Tuesday Preconference: PASBO CEU = 2

This workshop has been approved by the Pennsylvania Department of Agriculture for the following pesticide credits. You must sign-in on the PDA Attendance Sheet at the conclusion of the workshop.

4 - Core (00)

4 - Lawn and Turf (07)

4 - Demonstration and Research (18)

4 - Park /School Pest Control (23)

4 - Private Category (PC)

Wed/Thurs Conference: CPE=9 / PASBO CEU=5

Wed Only: CPE=4 / PASBO CEU=2

Thurs Only: CPE=4 / PASBO CEU=2

# ABOUT THE CONFERENCE

School facility management affects teaching and learning, student and staff health, day-to-day building operation, and the long-range fiscal health of the entire education organization. This PASBO event, dedicated to this crucial function within the district, will provide a wide range of presentations providing new – and practical – ways for facilities directors and custodial supervisors to solve their current challenges and do their jobs more cost effectively. The Tuesday preconference will provide grounds management information and pesticide credits. Three tracks on Wednesday and Thursday are designed to provide targeted programming for facilities managers/directors, custodial supervisors/trainers, and SchoolDude product users.

## WHO SHOULD ATTEND

- ◆ Facilities directors
- ◆ Facilities personnel including custodian supervisors/trainers, head custodians
- ◆ SchoolDude product users
- ◆ Business managers and superintendents with an interest in facilities management

## HOW YOU AND YOUR LEA WILL BENEFIT

Through your attendance at the conference, you will:

- ◆ Learn proven techniques from experienced practitioners during seminars and minis
- ◆ Gain ideas to create efficiencies and reduce costs in your facilities operations
- ◆ Exchange challenges and solutions with your peers from across the state during sessions and meals
- ◆ Build a network of contacts across the state
- ◆ Earn Pesticide Credits (Tuesday Pre-conference)
- ◆ Get information on new business products, services and solutions in the exhibit hall featuring 48 facilities related companies
- ◆ Fine-tune your use of SchoolDude technology tools

*Maximize the "Return on Investment" for your LEA by taking advantage of the Buy One/Get One Half Price incentive to bring several members of your facilities team.*

## SCHOOLDUDE LAB

Visit the SchoolDude Lab to ask detailed questions on any of the SchoolDude products, get personalized assistance and learn about the latest developments.

## PA Association of School Business Officials

# FACILITIES MANAGEMENT CONFERENCE & EXHIBITS

*Offered in partnership with SchoolDude*

Holiday Inn Harrisburg/Hershey, Grantville

**Grounds Management Preconference Workshop**  
September 27, 2011

**Facilities Management Conference**  
September 28 - 29, 2011

# FACILITIES CONFERENCE SCHEDULE

## GROUNDS MANAGEMENT FOR SCHOOLS

**Tuesday, September 27** (Preconference Workshop – separate registration required)

Agronomic research continues to discover new techniques for effective grounds, turf and athletic field management. The Grounds Management workshop provides the opportunity to learn about the latest research and trends in school grounds and field management.

### Schedule

12:00 pm – 12:45 pm	Registration
12:45 pm – 1:45 pm	Exposure
1:45 pm – 2:45 pm	Pesticide Selection to Conserve Beneficial Insects
2:45 pm – 3:00 pm	Break
3:00 pm – 4:00 pm	Turfgrass Pests: Insects, Diseases and Weeds
4:00 pm – 4:30 pm	Pesticide Bloopers
4:30 pm – 5:00 pm	Recordkeeping: Fact or Fiction?

### Instructors

Nancy Bosold, Extension Educator, Southeast Region  
 Tim Abbey, Horticulture Educator, York County Cooperative Extension

## FACILITIES MANAGEMENT CONFERENCE

**Wednesday, September 28**

9:00 am – 5:30 pm	<b>SchoolDude Computer Lab</b>
9:15 am – 10:00 am	<b>Registration and Continental Breakfast</b>
10:00 am – 10:05 am	<b>PASBO Welcome and Announcements</b>
10:05 am – 12:00 pm	<b>Keynote Session: "What Is So GREAT About being a Leader?!"</b> <i>Myles D. Miller, CEO &amp; Founder, LEADUP</i> So you are a leader of a small or large team of people with personalities, positions and problems and you get to deal with them each and every day. How can you create a situation where you unify this band of team members into a cohesive group that is focused and performing at exceptional levels all the time? Focus of this session will be 5 key leadership skills that will help every leader be the very best they can be. Participants will be engaged in interactive exercises with fellow attendees to apply concepts as they are shared.
12:00 pm – 1:00 pm	<b>Lunch</b>

<b>1:00 pm – 2:00 pm</b>	<b>Concurrent Tracks</b> (FD=Facility Directors; CS=Custodial Supervisors; SD=SchoolDude) FD - Lighting Technology Updates, Solutions and Opportunities – <i>Michael Fuller, Keystone Lighting Solutions</i> CS - The Future of Robotic Floor Care is Now – <i>Randall Good, Franklin Cleaning Equipment &amp; Supply Company</i> SD - MaintenanceDirect: Taking It to the Next Level – <i>Amy Browne, SchoolDude</i>
<b>2:00 pm – 2:15 pm</b>	<b>Break</b>
<b>2:15 pm – 3:15 pm</b>	<b>Concurrent Tracks</b> FD - Contracted Services: Thinking Like a Management Company – <i>Dave Hansel, New Hope-Solebury SD; William Dillon, Upper Merion Area SD</i> CS - Staff Training Programs – <i>Scott Hodgkin, Hillyard</i> SD - Delivering Insight: Energy Reports - <i>Matthew Buchanan, SchoolDude</i>
<b>3:15 pm – 6:30 pm</b>	<b>Exhibits Open</b>
<b>5:30 pm – 6:30 pm</b>	<b>Reception in Exhibit Hall</b>

### Thursday, September 29

<b>7:00 am – 8:00 am</b>	<b>Full Breakfast</b>
<b>8:00 am – 1:00 pm</b>	<b>SchoolDude Computer Lab</b>
<b>8:00 am – 9:00 am</b>	<b>Concurrent Tracks</b> (FD=Facility Directors; CS=Custodial Supervisors; SD=SchoolDude) FD - Solar Energy Options for Schools – <i>Tom Horton, PRSBO, Carlisle Area SD; Paul Minotti, PRSBO, Neshaminy SD</i> CS - How to Deal with Staff Cuts – <i>Ed Poprik, PRSBO, State College Area SD; Craig H. Boltz, PRSBO, Lebanon SD; Mark Brooks, PRSBS, Montgomery County IU #23</i> SD - FSDirect: Tips and Tricks - <i>Stephen Parker, SchoolDude</i>
<b>9:00 am – 9:15 am</b>	<b>Break</b>
<b>9:15 am – 10:15 am</b>	<b>Concurrent Tracks</b> FD - Long and Short Term Facilities Budgeting – <i>Timothy J. Shrom, PRSBA, Solanco SD</i> CS - Recycling & Trash Management – <i>Brian Fuhrman, Waste Management</i> SD - Quantifying Your Savings with SchoolDude - <i>Brent Hair, SchoolDude</i>
<b>10:15 am – 10:30 am</b>	<b>Break</b>
<b>10:30 am – 12:15 pm</b>	<b>Mini-Workshop Tables (4 rotations)</b> <ul style="list-style-type: none"> <li>♦ Access Control on Every Door in the School District – <i>Paul Morocco, MEI Systems</i></li> <li>♦ Custodial Inspections – <i>Dave Hansel, New Hope-Solebury SD</i></li> <li>♦ Demand Response 2012 and Beyond – <i>Mark Fischer, EnerNOC</i></li> </ul>

- ♦ Environmental Concerns & Chemical Waste Management in Schools - *Barbara Lippmann, Environmental Control Systems, Inc.*
  - ♦ Facilities Award of Excellence – *Speaker TBD*
  - ♦ Green, Clean and Healthy Schools - *Cristina M. Schulingkamp, U.S. EPA Region 3*
  - ♦ Incentive Programs for Funding Energy Projects – *Mara LaVoice, GreenTech Energy Services*
  - ♦ In-House vs. Contracted Services Case Study - *Rick Hostetler, Unionville-Chadds Ford SD*
  - ♦ Integrated Pest Management (IPM) for Schools - *U.S. EPA Region 3 Speaker TBD*
  - ♦ LEED-Existing Buildings for Schools – *Anita Snader, USBGC of Central PA - Green School Committee*
  - ♦ Lighting Decisions and Their Implications – *Rock Weinrich & Brian Mountz, Energy Controls Group*
  - ♦ PASBO Credentialing Programs – *Corrine Shearer, PASBO*
  - ♦ Shared Services/Intergovernmental Cooperation – *Randy Buffington, PRSBO, Southern York Co. SD*
  - ♦ Solar Technologies and Energy Savings – *Mason Wall, Lennox Industries*
  - ♦ State Certified School Safety Committees – *Barb Dychala, PENNSAFE, PA Department of Labor & Industry*
  - ♦ The High Performance Building – *Vince Paladino, Tremco Roofing and Building Maintenance*
  - ♦ Using Gravity for Metal Dumpster Security – *Jay Leshefsky, Serio-usLock*
- 12:15 p.m. Adjourn**

**WHAT PAST PARTICIPANTS HAD TO SAY**

"It was great to be able to talk to others who are facing similar challenges in Facilities Management. So often we are isolated in our own little worlds, and end up reinventing the wheel."

"The School Dude sessions were helpful because they can save my district the most money in the shortest period of time."

"The whole conference was very organized and I appreciated the availability to choose what workshop you wanted to attend."

"The pre conference was valuable because it makes it easier to me to acquire my needed credits. The networking with other facilities people is also a great benefit."

## Facilities Conference REGISTRATION FORM

*One registrant per form*

Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Employer \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone \_\_\_\_\_ Ext \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_

Accessibility, dietary and other needs \_\_\_\_\_

Please register me for the following:

	Member	Non-Member
<input type="checkbox"/> Sept. 27, 2011 PreCon	\$ 75	\$110
<input type="checkbox"/> Sept. 28 & 29	\$220	\$300
<input type="checkbox"/> Sept. 28 Only	\$145	\$195
<input type="checkbox"/> Sept. 29 Only	\$ 90	\$125
<input type="checkbox"/> Half-Price Incentive Sept. 28 & 29, 2011	\$110	\$150

*You must provide the discount code in the payment section.*

**Payment Information**

Check Enclosed     Three Coupons Enclosed  
 Send Invoice    PO #: \_\_\_\_\_  
 Half-Price Discount Code: \_\_\_\_\_

**Credit Card Information**

Card Holder's Name \_\_\_\_\_  
 Card Number \_\_\_\_\_  
 Charge Amount \$ \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Are you a CPA who needs a Certificate of Attendance upon completion of the workshop? \_\_\_Yes \_\_\_No

Would you like information about joining PASBO? \_\_\_Yes \_\_\_No