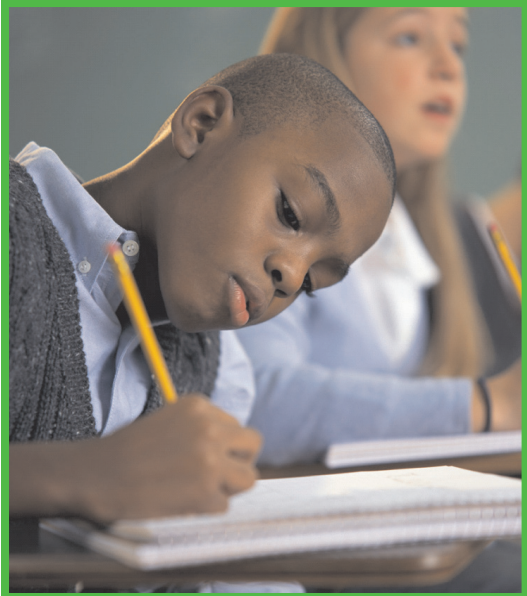


# CAREERS IN EDUCATION - NOT JUST FOR TEACHERS -



## Types of Non-Instructional K-12 Employment

Education agencies are one of the largest employers in Pennsylvania, and each year public schools spend more than \$18 billion to provide educational services to more than 1.8 million students. Pennsylvania's 740 school districts, intermediate units, and career and technology centers hire a variety of non-instructional positions in operational areas including:

- ◆ Accounting
- ◆ Business Office Staff
- ◆ Business Services
- ◆ Communications/Public Relations
- ◆ Facilities
- ◆ Food Services
- ◆ Human Resources
- ◆ Purchasing
- ◆ Safety
- ◆ Transportation
- ◆ Technology

## Why Work For a School District/Education Agency?

- ◆ Contribute to the education and development of children
- ◆ Enter a secure and stable career field
- ◆ Attain career growth opportunities and advancement
- ◆ Receive excellent health insurance with family benefits
- ◆ Participate in a state retirement system
- ◆ Continue post-secondary educational opportunities



## PASBO Job Search Resources

To learn more about job opportunities within Pennsylvania K-12 education agencies, visit the Pennsylvania Association of School Business Officials (PASBO) website, [www.pasbo.org](http://www.pasbo.org). Check out the "Careers in School Business" box for :

- ◆ Link to contact information for all Pennsylvania Education Agencies (Application for school business positions is made through the individual education agency. This list is also available at <http://edna.ed.state.pa.us/>)
- ◆ Posting of positions available statewide
- ◆ Internship matching service
- ◆ Professional development opportunities including a Masters Degree in School Business Leadership

PASBO is a professional association representing more than 3,000 members who are engaged in or provide products and services for school business management. Programs and services promote employment opportunities, professional growth, high standards of school business management practices and the effective use of educational resources.